

**STURGEON HEIGHTS PARENT FUNDRAISING ASSOCIATION
AGM AGENDA
SEPTEMBER 19, 2022**

1) Meeting called to order:

2) Land Acknowledgment:

We wish to respectfully acknowledge the indigenous people of Canada as the traditional custodians of the lands where we live, learn and work, and in particular, recognize Sturgeon Heights School's location on treaty 6 territory.

3) Welcome and Introductions:

4) Minutes-Who will record?

5) Additions to agenda:

6) Approval of Agenda?

7) Approval of Minutes?

8) Administrative report: Aaron Chute

Welcome.

9) Roles and requirements for the board members:

- I do have a handbook that lays out what the position requires.
I'm going to look over it to make sure it's up to date.

10) Elections:

- a. **Chairperson:** Crystal Belanger
- b. **Vice Chairperson:** Cheryl Reiter
- c. **Secretary:** Janice McCullough
- d. **Treasurer:** Stephanie Cordova

- e. **Scheduler:** Sara Townsend
- f. **Snack Shop Shopper:** Melissa Knezacek
- g. **Hot Lunch Coordinator:** Lisa Zureski
- h. **Fundraising Coordinator:** Alice Funk
- i. **Website Coordinator:** Alice Funk

- 11) **Treasurer Report: Stephanie Cordova:**
Here is an update on our financials.
- 12) **Snack Shop Coordinator: Melissa Knezacek:**
There might be a chance to run things this year.
- 13) **Hot Lunch Coordinator: Lisa Zureski:**
Parent to register for the new year.
- 14) **Scheduling Report: Sara Townsend:**
There is no scheduling that is to be done yet.
- 15) **Website Coordinator Report: Alice Funk:**
The website is up to date.
- 16) **Fundraising Report: Alice Funk:**
We will talk about ideas for the year.
- 17) **Old Business:**
There isn't a whole lot of old business as we are starting our new school year off.
- 18) **New Business:**
There was a email sent out by Melissa asking if we wanted to do the breakfast bar again. Mrs. Ohm's emailed her asking if we are doing it again this year. Melissa emailed all of us and we all voted to have \$25.00 a week. We need to change our name on the school website from PFA to SHSFA (Sturgeon Heights School Fundraising Association).
 - Food Permit
 - A update on our outdoor classroom.
 - Do we want Brutwind and Bar to do our books again?
 - Cookie/Donut day for V-day and Halloween?
 - Parents have to update their info for hot lunch in the website.

- Outdoor classroom update
- What our year looks like
- What new items do we want for the outdoor classroom.

Adjournment: